



LINCOLN DOWNS RESORT
BATEMANS BAY

CORPORATE EVENTS

(02) 4478 9200 | INFO@LINCOLNDOWNS.COM.AU
11683 PRINCES HIGHWAY, BATEMANS BAY, NEW SOUTH WALES



FACILITIES

Modern and well-equipped facilities will ensure your meeting or conference is a complete business success. Our experienced Events Manager and dedicated team will ensure everything comes together seamlessly and that no detail is overlooked. We offer personal assistance and a 'We Do' attitude in planning all aspects of your event so you can focus on the task at hand.

These facilities are supported by our high-quality four-star hotel accommodation and associated services including a full onsite restaurant **Briars** and catering team that provide Batemans Bay's finest cuisine.



- Complimentary WiFi
- Free car parking
- Close to Batemans Bay town centre & Surfside beach
- Fully Licensed Bar and Restaurant
- Swimming Pool
- Tennis Court

LAKEVIEW ROOM

Lakeview is perfect for conferences, product launches & presentations. This space can seat up to 70 guests and can be configured to best suit your function needs. Floor to ceiling windows allow plenty of natural light and spectacular lake views.

CAPACITY

Banquet 70 | U-shape 30 | Classroom 30 | Cabaret 60
Cocktail 70 | Boardroom 30 | Theatre 70

VENUE HIRE

Full day \$450 | Half Day \$250

INCLUSIONS

Room set-up to you specifications

WiFi

Speaker with cordless microphone

Data projector & screen

Access to covered deck area for break-out area

*catering purchased seperately



GLASS ROOM

Perfect for smaller events, our Glassroom provides the perfect intimate yet spacious feel. Floor to ceiling windows provide a spectacular view of our lake and provide plenty of natural light.

CAPACITY

Classroom 12 | Cocktail 30 | Boardroom 20
Theatre 25 | Banquet 20

VENUE HIRE

Full day \$300 | Half Day \$180

INCLUSIONS

Room set-up to your specifications
WiFi

Speaker with cordless microphone

Access to covered deck area for break-out area

*catering purchased seperately



BOARD ROOM

The Lincoln Downs boardroom is perfect executive meetings, or small group meetings. Our charming board table seats 12 with comfortable and modern chairs. Catering can be served inside the room for your convenience.

CAPACITY

Boardroom 12

VENUE HIRE

Full day \$180 | Half Day \$120

INCLUSIONS

WiFi

Speaker with cordless microphone

Data projector & screen

*catering purchased seperately



DELEGATE PACKAGES

*minimum 15 delegates

FULL DAY | \$69 PP

Meeting room hire from 8am – 5.30pm

Arrival self service tea and coffee

Morning tea - *selection of house baked cakes, slices, muffins and fresh seasonal fruits*

Lunch - *selection of gourmet sandwiches chefs selection hot dish & house specialty salad*

Afternoon Tea - *selection of house baked cakes, slices, muffins and fresh seasonal fruits*

Includes - note pads, pens, chilled water & mints

HALF DAY | \$59 PP

Meeting room hire & inclusions for 6 hours

Arrival self service tea and coffee

Morning tea OR Afternoon Tea - *Selection of house baked cakes, slices, muffins and fresh seasonal fruits*

Lunch - *Selection of gourmet sandwiches chefs selection hot dish & house specialty salad*



CATERING BREAKS

BREAKFAST

\$18.50 per person

Breakfast served as a continental buffet

A selection of pastries, seasonal fruit, yoghurts, selection of cereals, and different breads, with a self service tea & coffee station and juice station

LUNCH

\$34.00 per person

Working lunch is served in the Classroom stand up style

Delight in a selection of gourmet sandwiches, chefs selection hot dish & house specialty salad

BREAKS

\$13.50 per person

Morning & afternoon tea served inside the room or in breakout space

House baked muffins, slices, cakes & seasonal fruits sliced and served on platters



PLATED DINING

SERVED ALTERNATE DROP | 2 COURSE - \$62 PP | 3 COURSE - \$75 PP

ENTREE

Baked scallops in shells w/ herb butter & bacon (gf)

Crumbed panko crusted calamari w/ coriander aioli

Mushroom arancini w/porcini cream

Creamy garlic prawn w/ rice

Briars KFC southern fried chicken with hot & spicy sauce

Spanish chorizo (gf) w/ local honey and grilled ciabatta

Warm olives (gf) with chilli preserved lemon & herbs

MAIN

Vegetarian pasta (v)

Barramundi (GF) served with french lentil ragout, asparagus & butter sauce

Garlic prawns w/ cherry tomato, jasmine rice & shallots

Porterhouse steak served with french fries, salad & shiraz jus

Pork schnitzel panko crumbed with chips, salad & fresh lemon

Chefs special risotto (gf)

Chermoula chicken served w/ seasonal vegetables

DESSERT

Chocolate brownie served with ganache & whisky caramel ice cream

Baked cheesecake

Vanilla bean crème brulee

Citrus tart w/ toasted Italian meringue

Strawberries romanoff



ACCOMMODATION

OVERVIEW

Lincoln Downs Resort is a 34 room property, accommodating up to 105 people in single, double or triple shares.

Exclusive accommodation rates are available for meetings, conferences and special events and can be negotiated with your coordinator.

ROOMS

8 x Superior Queen Rooms | sleeps 3

11 x Executive Queen Rooms | sleeps 2

7 x 2 Bedroom Suites | sleeps 4

2 x 2 Bedroom Spa Suites | sleeps 4

5 x Executive King Spa Suites | sleeps 2

1 x Lakeview Spa Suites | sleeps 4

ROOM FACILITIES

- Reverse cycle air-conditioning
 - Desk area
 - Refrigerator & Mini bar
 - Flatscreen TV & casting
- Free high-speed internet (WiFi)
 - Room service
- Floor to ceiling windows or doors onto garden areas



BEVERAGES

ON CONSUMPTION

Arrange a tab limit with our events coordinator to cover the duration of your event.

STANDARD PACKAGE

\$40 per person | 2 hours

\$60 per person | 3 hours

Beer (choose one)

Hahn premium light or Great Northern

Habitat Semillon Sauvignon Blanc

Habitat Shiraz

Soft drinks & juice

PREMIUM PACKAGE

\$50 per person | 2 hours

\$90 per person | 4 hours

Beer (choose two):

Crown Lager, Great Northern, Corona, Stone & Wood Pacific Ale

White (choose two):

Johnson Estate Sauvignon Blanc Marlborough, New Zealand, 2020

Artea Provence, Rose, France, 2020

Mandoletto Pinot Grigio Veneto, Italy, 2020

Xanadu Chardonnay, Margaret River WA, 2020

Red (choose two):

Killibinbin, Langhorne Creek, Cabernet Sauvignon, 2019

Torzi Matthews, Barossa Shiraz, 2021

Hare and Tortoise Pinot Noir, Yarra Valley, VIC, 2021

Bubbles: Paul Louis Sparkling brut, France, NV

Includes soft drinks & juice



TERMS & CONDITIONS

An estimated number of attendees must be given at the time the booking is made. A guaranteed minimum number of guests attending the function is required no later than fourteen working days prior to the first day of the event. This will then be regarded as the minimum number of persons for catering purposes and will also become the minimum charged to your Function Account. Any changes to this number after this date will incur a fee.

CONFIRMATION

Confirmation of booking is by written acceptance by management, as set out in the Function/Conference Booking Form, assigned and accepted by your organizer.

FINAL ATTENDANCE

A guaranteed number of guests attending the function/ conference are required 14 days prior. Charges will be rendered accordingly.

FINAL INFORMATION

All information such as the proposed timetable, room set-up, special menus and miscellaneous equipment must be forwarded no later than 7 days before the event.

FUNCTION CHARGES

All function costing is current at the time of quotation and subject to revision prior to acceptance of the Function / Conference Booking Form.

CONSUMPTION

No food or beverage of any kind will be permitted to be brought into the Function / Conference Centre for consumption.

FUNCTION SURCHARGE

A surcharge of \$4.00 per person is applicable on Public Holidays, and \$2.00 per person on Sundays. Any event continuing past the hour of midnight shall incur a surcharge of \$140.00 per hour or part thereof.

LIABILITY

If the management of Lincoln Downs Resort has reason to believe that the function will affect the smooth running of the business, its security or reputation, it reserves the right to cancel the function without liability.

BASIS OF AGREEMENT

The performance of this agreement is contingent on the ability of Lincoln Downs Resort.

DEPOSIT

A minimum of \$500 or 25% (whichever the greater) of the estimated cost is required upon your confirmation of a booking.

CANCELLATION

In the event of a function/conference being cancelled following confirmation, the organizer shall upon request of management forward the following cancellation fee as applicable. Cancellation charges prior to the event date will be applied as detailed below:

Up to 21 days prior to the event date: 100% refund

21 to 14 days prior to the event date: 50% deposit back

14 days or less prior to the event date: Non-refundable, full fees apply.

PAYMENT

Balance of account to be paid in full within 14 days of function unless prior arrangements have been made with management. A late payment surcharge of 2.5% (two and a half percent) per month, or part thereof; is applicable on all late payments.

RESPONSIBILITY

Organizers are financially responsible for any damage sustained to The Lincoln Downs Resort Property by the organizer, guests, invitees, or persons attending the event, prior to, during or after the event. Confetti etc. will incur an additional cleaning fee.

INSURANCE

The Lincoln Downs Resort will take all necessary care but accepts no responsibility for damage or loss of merchandise left on premises prior to, during or after the event. Organizers should arrange their own insurance.

CREDIT CARD GUARANTEE

Along with the deposit, a signed copy of our terms and conditions/ agreement, and a credit card guarantee will also be required to confirm the booking. Should there be any damage incurred, excessive cleaning or deviation from the agreed terms and conditions, then additional fees may be charged.

SOCIAL MEDIA

By signing the agreement, the client gives consent for Lincoln Downs Resort and TARHF PTY LTD Mandala Hospitality group to distribute any photos from the event for social media advertising and marketing purposes.

Please read these terms and conditions carefully. If you do not understand any of the terms and conditions or have any questions, please discuss them with our function manager. In paying the booking deposit these terms and conditions are binding upon the client.